

Jett Cutting Service, Inc. 6510 S. Austin Ave. Bedford Park, IL 60638 T 708-458-2700 F 708-458-0207 www.jettcutting.com

10/23/24

Jett Cutting Service Holiday Shutdown Notice/Schedule

Jett Cutting Service will be implementing two full shutdowns this holiday season with limited office staff during the holiday weeks so that our employees can spend time with their families and loved ones.

The first shutdown will be the week of Thanksgiving November 25th-November 29th. We will have very limited office staff November 25th- 27th.

The Second shut down will be the week of Christmas <u>December 23rd-December 27th</u> with very limited office staff December 23rd, Dec. 26th and 27th. Jett will be open Monday December 30th. Both the shop and the office will be closed on Tuesday Dec. 31st and Wednesday January 1st for the New Years Day holiday, with normal business hours resuming on Thursday January 2nd at 6:00 am.

We appreciate your business and support and want to make sure you have enough notice to plan accordingly.

Additionally, we will not be staffed for steel shipments or order pick-ups during the Shutdown weeks. Please plan your production schedule accordingly.

Thank you for your patience during this time and we apologize for any inconvenience. If you have any questions, please do not hesitate to reach out.

We hope you have a wonderful upcoming Holiday Season!!

Warm regards,

Mike Baron Vice President mbaron@jettcutting.com